



VACANCY

Forum for Women in Democracy is a women's non-governmental organization based in Kampala. FOWODE birthed and launched SPEAK FM in 2012. The Radio based in Gulu aims to reach thousands of people in the greater Acholi and Lango sub-region, empowering them to champion issues of gender equality, democracy, participation and livelihoods through excellent broadcast for better choices.

SPEAK FM Radio wishes to add to her team in Gulu, a competent, results-driven, dynamic and self-driven individual and is seeking applications to fill the below;

Position: Station Manager
Department: Administration.
Reports to: Finance and Administration Director.

Job summary:

Provide overall oversight of the radio station, delivering exceptional performance in programming, quality assurance, News Casting, financial performance, and ensuring regulatory compliance.

Duties and responsibilities.

1. Supervise and coordinate the program schedules, workflow, and oversee heads of departments.
2. Work closely with the Finance and Administration Director (FAD) to find suitable talent, train, develop and evaluate the staff performance.
3. Be the contact/ liaison and public relations lead on all matters relating to the station.
4. Responsible for the station performance and profitability by determining and meeting financial goals of the radio station, tracking purchase and cash flow forecasts.
5. Develop annual and long-term business plans and budgets for the station and ensure accountability for all funds
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7. Market the radio and its programs to make it sustainable in the long run.
8. Maintain accurate programming and operational records. Generate and disseminate periodic reports about the performance of the station.
9. Manage day-to-day operations including station inventory, safety, and security.
10. Be the policy and procedures champion and ensure compliance with all statutory and legal obligations

Key competencies

- Proven track record of success in the radio station industry
- Knowledge of broadcasting regulations
- Highly developed managerial / leadership skills.

- Ability to supervise technical teams
- Passionate and goal-oriented
- Sales and Marketing

Qualifications and Experience

- A degree in journalism with at least 3years experience and working at a radio station at a senior level.
- Additional post graduate qualifications in broadcasting or a related field and demonstrated experience in marketing will be an added advantage.

To Apply

- Interested and qualified candidates should apply via the email below and submit their cover letters, a detailed curriculum vitae and copies of relevant academic documents to hr@fowode.org or hand deliver to SPEAK FM Radio Station in Gulu.
- Female candidates are strongly encouraged to apply for this position.
- *Applications should be sent no later than Friday, 22nd July 2022 at 5.00pm. Please ensure that your attachments do not exceed 5 MB. Only shortlisted candidates will be contacted.*