



**FORUM FOR WOMEN IN DEMOCRACY (FOWODE)**

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**INVITATION TO TENDER**

**TENDER NO. FWD/02/2022 - 2025**

**PRE-QUALIFICATION FOR SUPPLY OF GOODS AND SERVICES 2022/2025**

Forum for Women in Democracy (FOWODE) grew out of the Women's Caucus of the Uganda Constituent Assembly, 1994 - 1995. FOWODE is a women's rights organization whose vision is "A Ugandan society where women and men equally participate in and benefit from decision-making process in the public and private spheres".

FOWODE is inviting applications for pre-qualifications /registration of suppliers for provision of goods and services from interested eligible bidders for the period January 01, 2022 - December 31, 2025 as per items listed & instructions provided hereunder

<b>CATEGORY</b>	<b>Category Reference number</b>	<b>Category Description</b>
CATEGORY A	FOWODE/01/2022-2025	Information Communication Technology (ICT) Equipment and services-Computers, computer, accessories/consumables peripherals, Printers and servers.
CATEGORY B	FOWODE/02/2022-2025	Motor Vehicles and other transportation modes and related spares: e.g. Motorcycles, Tyres, Tubes, Batteries & and Spare Parts.
CATEGORY C	FOWODE/03/2022-2025	Communication Equipment's and services: PABX, 2 –way Radios, Satellite dishes, repeaters, radio transmitters, air conditioners, console and microphones.
CATEGORY D	FOWODE/04/2022-2025	General Equipment: Kitchenware, Generators, Bicycles
CATEGORY E	FOWODE/05/2022-2025	Food related supplies: Food/ Office Groceries, and Nutrition Supplies.
CATEGORY F	FOWODE/06/2022-2025	Stationery Related Supplies: General Office Stationery
CATEGORY G	FOWODE/07/2022-2025	Office Supplies: General Office Furniture / equipment and related Supplies.
CATEGORY H	FOWODE/09/2022-2025	Lithographic/Offset Printing Services: Photocopying, Design and Printing of Promotional materials and publications, calendars, diaries, cards, flyers
CATEGORY I	FOWODE/10/2022-2025	Logistics Services: Courier Services.
		<b>Services</b>

CATEGORY J	FOWODE/11/2022-2025	Provision of Legal Services
CATEGORY K	FOWODE/12/2022-2025	Provision of Consultancy Services and other Professional Services.
CATEGORY L	FOWODE/13/2022-2025	Provision of Travel related services: Air Ticketing Services: Airport transfers
CATEGORY M	FOWODE/14/2022-2025	Provision of Hotel and other Accommodation services, Catering Services.
CATEGORY N	FOWODE/15/2022-2025	Provision of Transport services: e.g Car Hire and Taxi Services
CATEGORY O	FOWODE/16/2022-2025	Provision of Security Supplies and Services: Alarm systems and security equipment, security guard services.
CATEGORY P	FOWODE/18/2022-2025	Provision of Insurance Services: Medical scheme insurance, Motor Vehicles Insurance, Property and other assets' Insurance.
CATEGORY Q	FOWODE/19/2022-2025	Provision of TV, Radio and other media services
CATEGORY R	FOWODE/21/2022-2025	Building and Construction services (Civil, Architectural designs, clerk of works etc)
CATEGORY S	FOWODE/22/2022-2025	Motor vehicle garages

A complete set of pre-qualification documents can be downloaded from the website or obtained from the Reception Desk upon payment of non-refundable fees of UGX 70,000 (USD 19) for **each category**, either in cash, bank cheque, telegraphic transfer or RTGS. The original receipt of purchase of the pre-qualification documents should be attached while submitting the pre-qualification bid. Interested parties can apply for more than one category. Applications should be submitted in plain sealed envelopes marked with the tender item and category reference number addressed to: Finance and Administration Director at the address above.

Completed pre-qualification documents should be deposited in the Tender Box at the reception so as to be received **not later than 15<sup>th</sup> July 2022**.

Use the link below to download a copy of the **BID FORM**

<https://bit.ly/3xxiaPi>